To,

 The Principal,

 Govt. Mizoram Law College,

 Aizawl : Mizoram.

Subject: **Application for** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **day (s) Casual Leave**.

Sir,

 I have the honour to request you kindly to grant me \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Day (s) Casual Leave for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2017 (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) due to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Yours faithfully,

(………………………………………………………………………)

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Govt. Mizoram Law College

Aizawl : Mizoram