



No. B.13020/1/2014-GMLC(IQAC)

Dated Aizawl, the 1st November, 2018

**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL,
GOVT MIZORAM LAW COLLEGE**

- Date & Time** : 1st November 2018 @11:30 a.m
- Venue** : RUSA Meeting Hall, Govt. Mizoram Law College
- Member Present** :
- 1) Dr Rualkhuma Colney, Chairman
 - 2) Miss Rebecca Lalrindiki, Secretary
 - 3) Mrs Zoparliani Khiangte, Asst Professor
 - 4) Mrs Esther L Chhangte, Asst Professor
 - 5) Miss Vanlalhruii, Asst Professor
 - 6) Mrs Hmingthanpuii Ralte, Asst Professor
 - 7) Mrs Lalhlmpuii, Asst Professor ✓
 - 8) Mr Ramengmawia Ralte, Head Assistant
 - 9) Dr YumnumPremananda Singh, Asst Professor
 - 10) Mr R.Lallianzuala, Joint Director QAC, External Expert
 - 11) Mr Zahmingthanga, MJS, External Expert

The Chairman welcomed the members and enlightened the members about the meeting agenda and inform them about the absentee members especially the external expert that they informed their reasons of absence. He then opened the agenda with reports and invited the Co-Ordinator IQAC to give reports on the status of the SSR preparation and the response from NAAC.

- I. THE REPORT:** On invitation from the Chairman, the Co-Ordinator IQAC gave reports on the status of the college Self Study Report(SSR) as below:
- i) An intimation has been sent to NAAC for submission of SSR and for that Institutional Information for Quality Assessment (IIQA) has been submitted on 8th June 2018.
 - ii) After clarification and response from NAAC a Self Study Report of the college has been uploaded on the 14th September 2018.
 - iii) Data Validation and Verification (DVV) has been demanded from NAAC and has been uploaded on 8th October 2018.
 - iv) On the 30th October 2018, the college SSR has got through the Pre-Qualifier Stage and we received information from the NAAC and intimation to prepare for the Peer Team Visit and do the needful for that.
 - v) So far the college has spent the following amount for SSR preparation and will be needing to deposit the remaining fees to NAAC as indicated below:

a)	For IIQA	=	Rs 29,500/-	(paid)
b)	SSR Ist Payment	=	Rs 2,21,250/-	(paid)
c)	For Assessment Fees	=	Rs 2,21,250/-	(to be paid)
d)	Logistics Fees	=	Rs 1,7,7000/-	(to be paid)
Total		=	Rs 6,49,000/-	

- vi) The college need to select two consecutive dates for NAAC Peer Team visit and send intimation to NAAC immediately.

Based on the reports given by the Secretary (Co-ordinator) IQAC, the chairman open the floor for deliberations point by point and open it as separate agenda items.

II. SETTING DATES FOR NAAC PEER TEAM VISIT:

Looking into the various factors and taking into consideration the need for setting dates on December (as suggested by NAAC) and on careful deliberation the meeting resolved that dates for NAAC Peer Team visit should be selected from 13th-15th December 2018 and intimation should be sent to NAAC at the earliest.

III. PAYMENT OF FEES FOR ASSESMENT & LOGISTICS:

The meeting approved the expenditure/payment for IIQA and SSR first payment. The meeting further resolved that an amount of Rs 221250 for Assessment fee and Rs 177000 for logistic fees should be paid as early as possible from the college account for the purpose of NAAC Peer Team visit and Assessment. Further it resolved that the amount spent previously on IIQA and SSR submission by the institution as well as the payment to be made immediately for Assessment fee and Logistic fees are to be intimated to the Director, H&TE Education and pray for reimbursement and further necessary actions.

IV. FORMATION OF COMMITTEE ON PEER TEAM VISIT:

The meeting resolved to form a Core Committee on Peer Team visit with the following members as indicated below:


Chairman	:	Dr Rualkhuma Colney, Principal
Working Chairman	:	Miss Rebecca Lalrindiki, Asst Professor
Secretary	:	Mrs Zoparliani Khiangte, Asst Professor
Member	:	Miss Vanlalhruaii, Asst professor

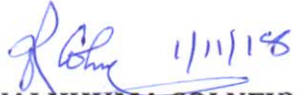
The meeting resolved that every sub-committees of the college should maintain and prepare their minute book/ and relevant documents properly. And that, the Core Committee will take care of all the important steps for the success of the peer team visits.

- V. The meeting resolved that the Co-ordinator in consultation with the Principal will have authority to take necessary/immediate actions pertaining to Peer Team Visit.

VI. The meeting resolved that ten (10) copies of the SSR should be made hardbound for expert copies and college library.

The meeting end with a thankful note from the Chairman.


(Ms REBECCA LALRINDIKI)
Secretary, IQAC


(Dr RUALKHUMA COLNEY)
Chairman, IQAC

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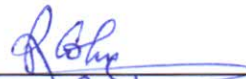



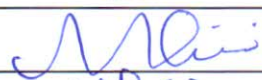
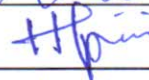


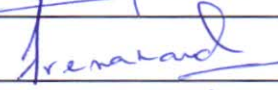
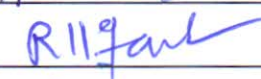

Dated Aizawl, the 1st November, 2018


Copy to:

- 1) All members of IQAC Committee
- 2) Office File

Signature of the Members' Present:

- 1) Dr Rualkhuma Colney, Chairman
- 2) Miss Rebecca Lalrindiki, Secretary
- 3) Mrs Zoparliani Khiangte, Asst Professor
- 4) Mrs Esther L Chhangte, Asst Professor
- 5) Miss Vanlalhruaii, Asst Professor
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- 8) Mr Ramengmawia Ralte, Head Assistant
- 9) Dr YumnumPremananda Singh, Asst Professor
- 10) Mr R.Lallianzuala, Jt Dir. QAC, Ext. Expert
- 11) Mr Zahmingthanga, MJS, External Expert


(Ms REBECCA LALRINDIKI)
Secretary, IQAC