



GOVT. MIZORAM LAW COLLEGE
(Affiliated to Mizoram University & Bar Council)

Accredited by NAAC, Bangalore

website: mlc.mizoram.gov.in



Luangmual, Aizawl, Mizoram-796009
Tel.No.0389-2330363(P), 2332055(O)
Email: m_law_c@yahoo.com

No.13020/1/2014-GMLC(IQAC)

Dated Aizawl, the 17th June 2022

MEETING MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL(IQAC)
GOVT. MIZORAM LAW COLLEGE, AIZAWL.

Time : Dated the 17th June, 2022(Friday) at 1:30pm.
Place : RUSA Meeting Hall, GMLC, Luangmual, Aizawl.

Members Present : 1. Prof. Rualkhuma Colney, Principal, And Chairman, IQAC.
2. Rebecca Lalrindiki, Coordinator, IQAC.
3. Esther L Chhangte, Asst Professor, Member
4. ZoparlianiKhangte, Asst Professor, Member
5. HmingthanpuiiRalte, Asst. Professor, Member
6. Vanlalhruii, Asst. Professor, Member
7. Ruth Lalrinliani, Asst Professor, Member
8. R.Lalrinpuii, College Librarian, member.
9. Nangkhantina, Head Asst. Member
10. Vanhmingliana Vanchhawng, Cashier, Member

The Meeting is chaired by the Principal and Chairman of IQAC, Govt, Mizoram Law College. The Chairman abridged the members about the agenda items for today's meeting.

The Chairman open the floor for discussion and the members then had detail deliberation on the agenda laid out. After due deliberation, the meeting made resolutions as under:

1. Matters relating to Inaugural and Orientation Programme:

The meeting deliberated the matters and resolved to hold Inaugural cum Orientation function programme for 2022-2023 academic session and laid down the programme as under:

Date : The 4th July, 2022, 10:00am
Place : Legal Chamber, GMLC
Chairman : Professor Rualkhuma Colney, Principal

1. Welcome speech: Chairman.
2. Introduction
3. Report from:
 - (a) IQAC and Examination Committee – Ms Rebecca Lalrindiki
 - (b) Red Ribbon Club & Internship Committee – Ms. ZoparlianiKhangte
 - (c) Legal Aid & RUSA and Special Academic Programme Committee – Mrs. HmingthanpuiiRalte

- (d) NSS – Ms P Lalremruati
 - (e) Eco Club – Mrs Ruth Lalrinliani
 - (f) SBC
4. Vote of thanks – Esther L.Chhangte

Note: (a) After the programme classes will be taken as per the time table.
(b) Seat arrangement -Administrative Staff.
(c) Library Orientation for First semester students will be scheduled later.

2. **Matters relating to Letter received from Patent Office, Kolkata** - An email was received from Patent Office, Kolkata under Department of Industry & Internal Trade, Ministry of Commerce & Industry inviting the College to take part in online seminar which will be conducted by them. The meeting deliberated the matters and resolved that the programme will be organize on 22nd July, 2022. Informing the proposed date and any other necessary communications will be in charge by Ms Rebecca Lalrindiki, Coordinator, IQAC.
3. **Matters relating to Mentoring of Students** : The meeting discussed about the mentoring of students carried out by the committee and resolved to put the respective class teachers to act as an overall mentor for their respective classes. It resolved that class teachers will be overall incharge for their classes. The class teachers appointed for the 2022-2023 academic session are:
- a) First Year -Mrs HmingthanpuiiRalte, Asst Professor
 - b) Second Year -Mrs ZoparlianiKhangte, Asst Professor
 - c) Third Year - Sir T.Lalnunsiana, Asst Professor (Part Time)

The meeting further resolved to appoint all teachers as mentors and divide them among the students. For this the Co-Ordinator IQAC will be incharge.

4. **Lesson Plan for 2022-2023 Academic session:** The meeting resolved that Lesson Plan for the current academic session shall be prepared by all the teacher. Lesson plan framework should also include the course and programme outcome and should be submitted to the Coordinator by the month of July 2022.
5. **Submission of Sub-Committee/Club/Unit annual Reports and participation, publication etc Certificates:** The meeting resolved that all sub-committees/Club/Unit of the college should submit their annual report pertaining to their activities supported by relevant documents and pictures to the Co-Ordinator, IQAC by July 2022.

The meeting further resolved that all teachers should submit their certificates of participation in seminars, workshops, orientation etc. and their publication certificates etc to the Co-Ordinator by July 2022.



(REBECCA LALRINDIKI)
Secretary

Sd/-

(Prof RUALKHUMA COLNEY)
Chairman