



GOVT. MIZORAM LAW COLLEGE

(Affiliated to Mizoram University & Bar Council of India)

Accredited by NAAC, Bangalore

website: mlc.mizoram.gov.in



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No.13020/1/2014-GMLC(IQAC)

Dated Aizawl, the 21st April 2022

MEETING MINUTE OF THE INTERNAL QUALITY ASSURANCE CELL(IQAC) **GOVT. MIZORAM LAW COLLEGE, AIZAWL.**

- Time : Dated the 21st April, 2022(Friday) at 1:30pm.
Place : RUSA Meeting Hall, GMLC, Luangmual, Aizawl.
Agenda Item : 1) Matters Relating to Utilization of NAAC Reimbursed Fund.
2) To visit & Organise legal outreach and legal awareness programme at Myanmar Refugee Camp, Zawlsei, Champhai District, Mizoram.
3) To organize legal awareness programme at Govt. Khawbung High School, Khawbung, Champhai District, Mizoram.
4) Observation of World Environment Day on 5th June 2022

Members Present :

1. Prof. Rualkhuma Colney, Principal, And Chairman, IQAC.
2. Rebecca Lalrindiki, Coordinator, IQAC.
3. Esther L Chhangte, Asst Professor, Member
4. ZoparlianiKhangte, Asst Professor, Member
5. HmingthanpuiiRalte, Asst. Professor, Member
6. Vanlalhruii, Asst. Professor, Member
7. Ruth Lalrinliani, Asst Professor, Member
8. R.Lalrinpuii, College Librarian, member.
9. Nangkhantina, Head Asst. Member
10. Vanhmingliana Vanchhawng, Cashier, Member
11. Lawmsangpuia, GenSecy, SBC, Member

The Meeting is chaired by the Principal and Chairman of IQAC, Govt, Mizoram Law College. The Chairman abridged the members about the agenda items for today's meeting.

The Chairman, who is the Principal, informed the meeting that, the College faced NAAC Inspection Team/NAAC Peer Team's visit or Inspection for Accreditation during the 27th -29th February, 2019. For the purpose of Accreditation for the First Cycle, the College had to spend a huge amount of money for preparatory as well as entertaining the NAAC Peer Team Inspection. For the same, the College had to meet the expenditure from the local sources as there was no proper provision(s) to seek grant for the same from State Government. However, the college could manage to meet the expenditure from the local

sources. And as we know, the College has been accredited since then, getting 'C' Grade with SEGP 1.97.

The Chairman further reported that

- (a) It is fortunate to report that, the UGC i.e. NAAC, Bangalore had reimbursed Assessment Fees & Peer Team Visit(PTV) expenses amounting to Rs. 5,25,000/- (Rupees five lakhs, twenty-five thousand only) and the said amount of money was received on the 7th September, 2021.
- (b) Though the money was already credited to the college's Account as mentioned, due to the Covid 19 Pandemic has not yet gone or the State of Mizoram has been badly affected during the last two years , till recent past, the money could not be utilized purposely and that the same has been kept in the College's Account.
- (c) Now, therefore, today's IQAC meeting is convened to consider as to how, the said money may be meaningfully utilized towards preparation for the next cycle of accreditation.
- (d) Other Principals of the Sister colleges in Mizoram, who have received similar reimbursement from the UGC are honestly consulted as to how such fund has been utilized, if received. To be frank, the other colleges, it is presumed, also have utilized the similar Fund for improvement of the existing premises as a preparation for the Next Cycle of accreditation.

After his brief report, the Chairman open the floor for discussion as to how and for what purposes the money could be utilized. The members then had detail deliberation on the matters.

At the outset, the members expressed their appreciation and thank NAAC, Bangalore for having reimbursed the expenditure incurred by the College for accreditation processes and the Peer Team's visit. Thereafter, the members deliberated the matters in detail. After due deliberation, the meeting made resolutions as under:

LMATTERS WITH REGARD TO UTILISATION OF NAAC REIMBURSED FUND:

1. **Purchase of Equipments for IQAC:** The meeting felt the need to equip the college's IQAC with Computer/Laptop and Printer; Table & Chair, Almirah and stationery items, etc. Thus, the meeting unanimously resolved to purchase the said items. The meeting further resolved that the IQAC Coordinator, Miss Rebecca Lalrindiki and the Cashier, VanhminglianaVanchhawng will take necessary action.
2. **Construction of Reception Counter cum Waiting Shed:** The meeting deliberated on matters relating to the need to construct Reception Counter cum Waiting Shed at the entrance side of the College's building. Obviously, as and when the college organizes Seminars, Workshop, gathering of any kind in the college, Reception counters always need to be arranged on open air in the College Courtyard. Under such circumstances, the sun used to be very cruel and the rain is always disturbing unavoidably. The desire for constructing a reception counter cum waiting shed is badly felt.

The Meeting, after due deliberation on the matters, resolved that, Reception Counter cum waiting shed be constructed on top of the College's Canteen with minimum expenditure with tin roof. The meeting further resolved that the work execution will be carried out by the IQAC Committee, Govt. Mizoram Law College.

3. **Women Hostel Renovation:** The Principal informed the meeting that, Women Hostel, constructed from UGC Grant in 2011-2014, occupied w.e.f. the 7th September, 2016, now is accommodating 27 Boarders, physically 13 as of now, needs to be renovated. Room participation need to be repaired. Some Beds need to be repaired. Some utensils, including Sintex for water stocking, also need to be purchased. The Meeting, after deliberation, resolved that the Principal, Hostel Warden and the Cashier may verify the ground realities and make necessary repairing /purchase, subject to availability of fund from the re-imbursed UGC Fund.
4. **Cash Balance:** The meeting deeply consider the matters relating to the possible expenditure to be incurred for the said items, and at the same time felt the need for reservation of certain amount for contingencies. After deliberation at length, the meeting agreed not to exhaust the whole amount only for the said two items but to reserve certain amount for meeting unforeseen or contingency expenditures, but only for preparation for the second cycle of accreditation.

The meeting also consider the need to upload AQAR to NAAC, Bangalore on line at certain intervals at the direction of NAAC, Bangalore, which involves contingency expenditure and on refreshments. As such, the Coordinator and computer Operator, with the Principal, need to spent extra time or over time many a time, necessitating extra expenditure on conveyances and refreshment. Thus, the meeting deliberated on the matters and then resolved that, refreshments and conveyance expenditure may be met from and out of the fund, as the Principal deems needed and proper.

5. **Subsidiary Account:** The meeting resolved that Proper Subsidiary Account be kept exclusively for recording the Expenditure statement from and out of the said fund. The Subsidiary Account and the Cash records will be maintained by the Account Section of the College.
6. **Prayer for Preparatory Grant:** The Chairman informed the meeting that, the second cycle of accreditation is due by January,2024 and that a very Sincere Preparation for the second cycle is to be accelerated in all possible manners. The Chairman further informed the meeting that, during the last two or three years, those colleges, which are facing NAAC accreditation process got preparatory grant from the state Government.

From the light of the information from the Chair, the meeting further deliberated the matters and resolved that, the Director, H&TE, Govt. of Mizoram, be approached for Preparatory Grant for the Second cycle, amounting to Rs, 7 lakhs or more. The Principal, Prof. Rualkhuma Colney, IQAC Coordinator, Miss Rebecca Lalrindiki and the College Librarian, Miss R. Lalrinpuii are entrusted to pursue the matters.

II. TO VISIT & ORGANISE LEGAL OUTREACH PROGRAMME AT MYNMAR REFUGEE CAMP, ZAWLSEI, CHAMPHAI DISTRICT, MIZORAM.

The meeting resolved that the IQAC in collaboration with the study tour committee to pay a visit and organized a legal outreach programme at the refugee camp at Zawlsei, Champhai District, Mizoram on the 27th May 2022. It further resolved to donate 5 quintals of rice to the refugee camp and thrift clothes donated by the students and teachers.

III. TO ORGANIZE LEGAL AWARENESS PROGRAMME AT GOVT. KHAWBUNG HIGH SCHOOL, KHAWBUNG, CHAMPHAI DISTRICT, MIZORAM.

The meeting resolved that the committee should organize a legal awareness programme at Govt. Khawbung High School, Khawbung, Champhai district, Mizoram on the 27th May 2022 and make a programme as below:

Legal Awareness & Legal Outreach Programme

Date & Time	: 27th May, 2022 (Friday), 9:30 a.m. onwards
Place	: Govt. Khawbung High School, Khawbung, Champhai District, Mizoram.
Chairman	: Headmaster, Govt. Khawbung High School
Introduction of	: Aldrin Zothanmawia, Vice President, SBC, GMLC
Team Members	
Legal Awareness	: T. Lalnunsiamia, Advocate cum Asst. Professor (Part-time)
Topic	: (1) Career in Law (2) Cyber Law
Vote of Thanks	: Chairman

IV. OBSERVATION OF WORLD ENVIRONMENT DAY ON 5TH JUNE 2022 AND THE GREEN MIZORAM DAY:

The meeting finds it important to observe World Environment Day and resolved that the committee in collaboration with Eco club organize a webinar in observance of this day. The programme is made as under:

Observance Of World Environment Day

Date & Time	: 3 rd June 2022 at 7:30 p.m
Mode	: Google Meet
Chairman	: Miss Rebecca Lalrindiki, Co-Ordinator IQAC
Resource Person	: Miss Ruth Lalrinliani, Green Teacher cum Secretary Eco Club
Topic	: Only One Earth-Single use plastic free awareness campaign
Discussion	: Participants
Vote of Thanks	: Chairperson

The meeting further resolved that tree plantation programme should be organize in observation of this day. Tree plantation programme should be made on the 6th June 2022 at

the college campus and at GMLC,NSS Plantation Site, Thiak on the 10th June 2022 in observance of the Green Mizoram Day.

The meeting ended with words of thanks and appreciation from the Chair.



(REBECCA LALRINDIKI)
Secretary

Sd/-

(Prof RUALKHUMA COLNEY)
Chairman